

Summary of Real Estate Rentals for Personal Income Tax Return

Warning: This is not an official Canada Revenue Agency form and should not be filed with your tax return.

Note: Please provide a separate summary for each of your properties.

Client Name:			SIN#		
Address of rental property:					
Year-end date: mm/dd/yyyy			# of Units		
Contact information: Phone:			Fax:		
			Cell:		
	E-mail:				
Sole Proprietor	Partner %	Partner Name:		SIN#	
	Partner %	Partner Name:		SIN#	
Business Number (GST/HST Reg. Number) if applicable:					

Are we to complete GST remittance form(s)? Yes No

If No, please include copies of GST remittance forms you have submitted to CRA (if applicable) this year.

NOTE: Complete "GST Collected" or "GST Paid" column ONLY if you have a GST Registration Number (BN)

If you do not have a GST Registration Number; we do not require the "GST Paid" amount.

Income

Type of Income	Total Income (Include GST/HST if applicable)	GST/HST Collected (if applicable)	Net Income
Gross rents			
Other related income (please specify)			
Other related income (please specify)			

Expenses

Type of Expense	Total (include GST/HST if applicable)	GST/HST Paid (if applicable)	Net Paid
Advertising			
Insurance			
Interest and bank charges (including mortgage interest)			
Maintenance and repairs			
Management and administration fees			
Office expenses			
Legal, accounting, and other professional fees			
Property taxes			
Salaries, wages and benefits (including employer's contributions)			
Travel (including transportation fees, accommodations, and allowable part of meals)			
Utilities			
Other expenses (please specify)			
Other expenses (please specify)			

Motor Vehicle Information

Description of Vehicle:		Own	Lease
Description of Vehicle:		Own	Lease
KM driven in the Year to earn Business income		Total KM driven for the Year	

Total Annual Vehicle Expenses

Type of Vehicle Expenses:	Total (include GST/HST if applicable)	GST/HST Paid (if applicable)	Net Paid
Fuel and oil			
Interest on vehicle loan			
Insurance			
License and registration			
Maintenance and repairs			
Lease payments			
Parking charges			
Tolls (407 ETR, etc)			
Other expense (please specify)			

Note: Parking tickets and traffic fines are NOT allowable business expenses

Did You Sell or Trade-in a Vehicle(s) this Year? Yes No If yes, complete line(s) below

Description of Vehicle:		Amount received for Vehicle:	
Description of Vehicle:		Amount received for Vehicle:	

Capital Asset additions

Include all improvements made, furniture or fixtures purchased or other capital items.

If you leased or purchased a new or used vehicle(s) during the Year, please provide a copy of the Lease or Purchase Agreement(s)

If this rental property was purchased during the year, please provide the Purchase Agreement, and Purchaser Statement of Adjustments from your legal advisor.

If you are a New Client, please include copies of any existing Vehicle Lease or Purchase Agreement(s)

Description	Total (include GST/HST if applicable)	GST/HST Paid (if applicable)	Net Paid



Capital Asset deletions

Include only items sold or disposed of during the year

Description	Total (include GST/HST if applicable)	GST/HST Collected (if applicable)	Net

Adobe Reader Users

To save the completed file for uploading to your Rumley & Associates account, use the "SAVE AS TEXT" option under the "FILE" menu. Submit the saved file as a (*.txt) file to Rumley & Associates through the secure "Client Login" area of our web site. Please note, you must register and obtain a username and password prior to accessing the "Client Login" area.

Adobe Acrobat (Standard and Professional) Users

Upon completing the form, please save as a "PDF" and submit to Rumley and Associates through the secure "Client Login" area of our web site.

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